

Minutes of the First Meeting of the Board of Studies

for Department of Computer Science and Engineering (Data Science)

The First Meeting of the Board of Studies for Computer Science and Engineering (Data Science) was held on 11th June 2024 at 10.30 a.m. onwards in Hybrid Mode.

The following members attended the meeting.

1. Dr. Sunny B. Sall (Chairperson)
2. Dr. Rashmi Deshmukh (Academician)
3. Dr. Saumya Y. M. (Academician)
4. Dr. Bhavesh Patel (Academician)
5. Dr. Terence Johnson (Academician)
6. Dr. Rupa Mehta (Academician)
7. Mr. Hiren Anand (Alumni)
8. Mr. Himanshu Singh (Industry Expert)
9. Mr. Adil G. Shaikh (Faculty Member)

Agenda for the Meeting:

1. To review and discuss on Curriculum design, development, and Implementation w. r. t. NEP 2020 and Autonomy requirements.
2. Identification of areas for improvement and enhancement.
3. Academic Planning, preparation, execution, and knowledge management.
4. To discuss and review the Evaluation and Assessment methods.
5. Examiner Panel Approval.
6. Any other suggestions or feedback from members.

Minutes of the Meeting:

The points discussed and resolved in the meeting is as follows:

Agenda 1: To review and discuss on Curriculum design, development, and Implementation w. r. t. NEP 2020 and Autonomy requirements

The Scheme, Credit Structure based on NEP 2020 guidelines for new Autonomy Curriculum **SJCEM : R-24** for Semester 3 and 5 were **discussed and unanimously approved by all the BOS members.**

Agenda 2: Identification of areas for improvement and enhancement.

Detailed syllabus of all the subjects was presented and suggestions were noted.

It was unanimously resolved to incorporate following points in the syllabus - attached in Annexure 1.

- a) Adding Self-learning topics, separate list of textbooks and reference books with edition, publisher details, useful links, list of Teaching Pedagogies.

- b) Assessment tool freedom to faculty – Teacher Assessment Examination (TAE) of 10 marks is added in Continuous Assessment component.

Agenda 3: Academic Planning, preparation, execution, and knowledge management.

All the members were given an idea about the Academic Planning and it was resolved that we will have a 15-week Academic Calendar and student's college timings will be from 9.00 am till 4.15 pm from Monday to Friday and every first, third and fifth Saturday of the Month.

Agenda 4: To discuss and review the Evaluation and Assessment methods.

All the members were informed about the 40:60 marks evaluation scheme. Examination weightage is (40 (ISE) + 60 (ESE) = 100 marks)

- IAE 1- 20 marks (based on 50% syllabus/based on 3 COs)
- IAE 2 -20 marks (based on remaining 50% syllabus based on remaining 3 COs)

If a student fails to get 40% average marks of both in IAE 1 and IAE 2 then a Makeup Test 3 – 40 marks (based on full syllabus) will be conducted.

It was discussed and resolved that Examination will be conducted by SJCEM for all UG and PG students and Results will be declared by institute and submission will be done to UoM as per guidelines for awarding degree to students.

Following points were discussed and resolved that for subjects related to coding and development will be having partial practical performance in lab as a part of examination instead of complete theory and in case of unforeseen circumstances if students are not able to appear in any of the test, a special permission from Controller of Examination and Principal need to be taken and case to case basis decision will be taken.

Suggestion was given by many BOS members to have combined passing for IAE and ESE to minimize number of failures, which was agreed upon by all the members.

Agenda 5: Examiner Panel Approval.

Examiner Panel was approved by the BOS members. Attached in Annexure 1.

Agenda 6: Any other suggestions or feedback from members.

Following points were proposed for consideration once the Autonomy Processes are matured.

- I. Suggested 40 Marks IAE to be divided into IAE 1, IAE 2, IE.

Dr. Sunny B. Sall
Chairperson – BOS CSE (DS)

Dr. Kamal Shah
Principal



St. John College of Engineering and Management

Autonomous Institute

(A Christian Religious Minority Institution)

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