

First Meeting of the First Governing Body under Autonomous Status **Minutes of the Meeting held on Tuesday, 18th June 2024**

The First Meeting of the First Governing Body of St. John College of Engineering and Management (Autonomous) was held as an Autonomous body on Tuesday, 18th June 2024 in SJCEM Conference Room from 10:30 a.m. onwards.

The following Members of the Governing Body attended the meeting physically:

1. Mr. Albert W. D'Souza
2. Mrs. Elvina D'Souza
3. Mrs. Elaine D'Souza Buthello
4. Mr. Aldridge D'Souza
5. Mr. George Castelino
6. Dr. Kamal Shah
7. Dr. Pandharinath Ghonge
8. Mr. Satheesh Shetty
9. Dr. Suhas Pednekar
10. Dr. G. V. Mulgund

The following Member of the Governing Body attended the meeting online:

1. Dr. Hari Vasudevan

The following Members attended the Governing Body meeting as Special Invitees

1. Dr. Latha Ramachandran
2. Mr. Joel Andrades
3. Dr. Evans Coutinho
4. Dr. Savita Tauro

Introduction

The meeting commenced with the Universal Prayer for Peace, after which the Chairman, Mr. Albert W. D'Souza extended a warm welcome to all the Members and Special Invitees. Dr. G.V. Mulgund, Principal, SJCEM (Autonomous) then presented the Agenda of the Meeting for discussion and appropriate approvals.



Agenda 1

To consider and approve the minutes of the first meeting of the first Academic Council of St. John College of Engineering and Management (Autonomous) held on 14th June 2024 (Annexure 1).

After elaborate discussions on every item in the minutes, it was Resolved that the minutes of the first meeting of the first Academic Council of St. John College of Engineering and Management (Autonomous) held on 14th June 2024, be accepted as per Annexure 1 (resolutions of the Academic Council noted below)

Item 1.1 - Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.1, to introduce the **Scheme and Syllabus of First Year Bachelor of Engineering / Technology (Sem I & Sem II)** as per **Appendix 1.1** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.1, to introduce the **Scheme and Syllabus of First Year Bachelor of Engineering / Technology (Sem I & Sem II)** be accepted as per Appendix 1.1 and the same be brought into force from Academic Year 2024-25.

Item 1.2 - Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.2, to introduce the **Scheme and Syllabus of Bachelor of Engineering – Civil Engineering (Sem III to Sem VIII)** as per **Appendix 1.2** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.2, to introduce the **Scheme and Syllabus of Bachelor of Engineering – Civil Engineering (Sem III to Sem VIII)** be accepted as per Appendix 1.2 and the same be brought into force from Academic Year 2024-25.

Item 1.3 - Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.3, to introduce the **Scheme and Syllabus of Computer Engineering - Bachelor of Engineering (Sem III to Sem VIII) & Master of Engineering / Technology (Sem I to Sem IV)** as per **Appendix 1.3** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.3, to introduce the **Scheme and Syllabus of Computer Engineering - Bachelor of Engineering (Sem III to Sem VIII) & Master of Engineering/ Technology - Computer Engineering (Sem I to Sem IV) be accepted** as per Appendix 1.3 and the same be brought into force from Academic Year 2024-25.

Item 1.4 - Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.4, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Information Technology (Sem III to Sem VIII)** as per **Appendix 1.4** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.4, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Information Technology (Sem III to Sem VIII) be accepted** as per Appendix 1.4 and the same be brought into force from the Academic Year 2024-25.

Item 1.5 - Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.5, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Mechanical Engineering (Sem III to Sem VIII)** as per **Appendix 1.5** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.5, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Mechanical Engineering (Sem III to Sem VIII) be accepted** as per Appendix 1.5 and the same be brought into force from the Academic Year 2024-25.

Item 1.6- Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.6, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Electronics & Telecommunication Engineering (Sem III to Sem VIII)** as per **Appendix 1.6** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.6, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Electronics & Telecommunication Engineering (Sem III to Sem VIII)** be accepted as per Appendix 1.6 and the same be brought into force from the Academic Year 2024-25.

Item 1.7- Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.7, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Electronics & Computer Science (Sem III to Sem VI)** as per **Appendix 1.7** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.7, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Electronics & Computer Science (Sem III to Sem VI)** be accepted as per Appendix 1.7 and the same be brought into force from the Academic Year 2024-25.

Item 1.8- Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.8, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Artificial Intelligence & Machine Learning (Sem III to Sem VIII)** as per **Appendix 1.8** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.8, to introduce the **Scheme and Syllabus of Bachelor of Engineering - Artificial Intelligence & Machine Learning (Sem III to Sem VIII)** be accepted as per Appendix 1.8 and the same be brought into force from the Academic Year 2024-25.

Item 1.9 - Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.9, to introduce the **Scheme and Syllabus of Bachelor of Engineering – Computer Science and Engineering (Data Science) (Sem III to Sem VI)** as per **Appendix 1.9** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.9, to introduce the **Scheme and Syllabus of Bachelor of Engineering – Computer Science and Engineering (Data Science) (Sem III to Sem VI)** be accepted as per Appendix 1.9 and the same be brought into force from the Academic Year 2024-25.

Item 1.10- Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.10, to introduce the **Scheme and Syllabus of Master of Management Studies (Sem I to Sem IV)** as per **Appendix 1.10** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 1.10, to introduce the **Scheme and Syllabus of Master of Management Studies (Sem I to Sem IV)** be accepted as per Appendix 1.10 and the same be brought into force from the Academic Year 2024-25.

Item 2- Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 2, to approve the **Academic Calendar for the A.Y. 2024-25 of the Bachelor of Engineering /Technology, Master of Engineering /Technology and MMS Courses** as per **Appendix 2** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 2, to approve the **Academic Calendar for the A.Y. 2024-25 of the Bachelor of Engineering / Technology, Master of Engineering / Technology and MMS Courses, be accepted** as per Appendix 2 and the same be brought into force from the Academic Year 2024-25.



Item 3- Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 3, to approve the **Academic and Exam Rule Book for the A.Y. 2024-25 of the Bachelor of Engineering /Technology, Master of Engineering /Technology and MMS Courses** as per **Appendix 3** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 3, to approve the **Academic and Exam Rule Book for the A.Y. 2024-25, of the Bachelor of Engineering /Technology, Master of Engineering /Technology and MMS Courses, be accepted** as per Appendix 3 and the same be brought into force from the Academic Year 2024-25.

Item 4- Academic Council

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 4, to approve the **Board of Examiners Eligibility for the A.Y. 2024-25 of the Bachelor of Engineering /Technology, Master of Engineering /Technology and MMS Courses** as per **Appendix 4** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 4, with regard to the **Approval of the Board of Examiners Eligibility for the A.Y. 2024-25, of the Bachelor of Engineering /Technology, Master of Engineering /Technology and MMS Courses be accepted** as per Appendix 4 and the same be brought into force from the Academic Year 2024-25, with the condition of fulfilling the requisite number of years of experience in teaching in that particular subject

Item 5- Academic Council

To consider and approve the suggestions made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 5, **to suggest the procedure to be followed for exemption in attendance for the students requesting exemption for sports, extra curricular activities for the A.Y. 2024-25 of the Bachelor of Engineering /Technology, Master of Engineering /Technology and MMS Courses as per Appendix 5** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the suggestions made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 5, **that exemption in attendance for the students, for the A.Y. 2024-25, of the Bachelor of Engineering /Technology, Master of Engineering /Technology and MMS Courses be granted on the discretion of the Head of Institution in line with the University guidelines, on the basis of the students request for exemption of attendance for participation in sports, extra curricular activities etc., to represent the College, State or Country be accepted as per Appendix 5** and the same be brought into force from the Academic Year 2024-25.

Item 6- Academic Council

To consider and approve the recommendation made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 6, **to approve the commencement date of the newly approved MCA Course as per Appendix 6** and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that the recommendation made and subsequently passed by the Board of Studies in their meeting held on 11th June 2024 vide Item No. 6, **to approve the commencement date of the newly approved MCA Course as per the Academic Calendar, be accepted as per Appendix 6** and the same be brought into force from the Academic Year 2024-25.

Item 7A- Academic Council

To consider and approve the recommendation made by the **Principal to change the Nomenclature - Bachelor of Engineering (B.E) to Bachelor of Technology (B.Tech.) and Master of Engineering (M.E) to Master of Technology (M.Tech.)** for the following Undergraduate & Postgraduate Degree Engineering Programmes run by St. John College of Engineering and Management (Autonomous), to be forwarded for the approval of the University of Mumbai from the A.Y. 2024-25.

- B.E. - Civil Engineering
- B.E. - Computer Engineering
- B.E. - Information Technology
- B.E. - Mechanical Engineering
- B.E. - Artificial Intelligence & Machine Learning
- B.E. - Electronics & Computer Science Engineering
- B.E. - Computer Science and Engineering (Data Science)
- B.E. - Electronics & Telecommunication Engineering
- M.E. - Computer Engineering

After elaborate discussion, **It was Resolved that the recommendation to change the Nomenclature - Bachelor of Engineering (B.E) to Bachelor of Technology (B.Tech.) and Master of Engineering (M.E) to Master of Technology (M.Tech.) for the Undergraduate and Postgraduate Degree Engineering Programmes run by the St. John College of Engineering and Management (Autonomous), be accepted** and to be forwarded of the University of Mumbai for change in nomenclature from the A.Y. 2024-25.

Item 7B- Academic Council

To consider and approve the recommendation made by the Principal to change the Nomenclature - **Master of Management Studies (M.M.S.) to Master of Business Administration (M.B.A) for the Postgraduate Management Degree Programme** run by St. John College of Engineering and Management (Autonomous), to be forwarded for the approval of the University of Mumbai from the A.Y. 2024-25.

After elaborate discussion, **It was Resolved that the recommendation to change the Nomenclature - Master of Management Studies (M.M.S.) to Master of Business Administration (M.B.A) for the Postgraduate Management Degree Engineering Programmes run by the St. John College of Engineering and Management (Autonomous), be accepted** and to be forwarded of the University of Mumbai for change in nomenclature from the A.Y. 2024-25.



Agenda 2

To consider and approve the minutes of the first meeting of the first Finance Committee of St. John College of Engineering and Management (Autonomous) held on 22nd May 2024 (Annexure 2).

After deliberation, it was resolved that the minutes and recommendations of the first meeting of the first Finance Committee held on 22nd May 2024, be accepted as per Annexure 2, and the same be brought into force from the Academic Year 2024-25.

Agenda 3

To consider and approve the recruitment of the additional required Teaching Faculty for A.Y. 2024 - 2025 (Annexure 3)

The Principal placed before the Governing Body the details of the current Faculty strength, department wise and the importance of Additional Teaching Faculty for the Academic Year 2024-25, as per Annexure 3.

It was Resolved that the requirement of the additional teaching staff for A.Y. 2024 - 2025, be accepted as per Annexure 3, and the due process be followed for their recruitment.

Agenda 4

To consider and approve the infrastructure requirement of the various departments from the A.Y. 2024 - 2025 (Annexure 4).

The Principal informed the Governing Body that for the A.Y. 2024-25 additional infrastructure is required because of the following.

- The additional course of MCA will be started from the A.Y. 2024-25 in the College
- The existing course of B.E. Artificial Intelligence and Machine Learning will progress to the Final Year.
- The existing courses of B.E. Electronics & Computer Science and B.E. Computer Science and Engineering (Data Science) will progress to the Third Year.

The additional infrastructure requirement was presented to the Governing Body by the Principal

It was Resolved that the requirement of the additional infrastructure for A.Y. 2024 - 2025, be accepted as per Annexure 4, and the due process be followed for fulfilment of the same.

Agenda 5

To consider and approve the permission in principle to start some new Certificate / Diploma Courses in emerging technology areas from the A.Y. 2024-25

The Principal projected before the Governing Body the need of starting new certificate / diploma courses in some emerging technology areas and requested the permission in principle to do so.

It was Resolved that the permission to start new certificate / diploma courses at UG/ PG level in emerging technology areas from the A.Y. 2024-25 be granted in principle. The Head of the Institution shall first prepare a complete proposal and that will be placed before the Governing Body for approval.

Agenda 6

To consider and approve the recommendations to change the Nomenclature - Bachelor of Engineering (B.E) to Bachelor of Technology (B.Tech.) and Master of Engineering (M.E) to Master of Technology (M.Tech.) for the following Undergraduate & Postgraduate Degree Engineering Programmes run by St. John College of Engineering and Management (Autonomous), to be forwarded for the approval of the University of Mumbai from the A.Y. 2024-25.

- **B.E. - Civil Engineering**
- **B.E. - Computer Engineering**
- **B.E. - Information Technology**
- **B.E. - Mechanical Engineering**
- **B.E. - Artificial Intelligence & Machine Learning**
- **B.E. - Electronics & Computer Science Engineering**
- **B.E. - Computer Science and Engineering (Data Science)**
- **B.E. - Electronics & Telecommunication Engineering**
- **M.E. - Computer Engineering**

The Principal placed before the Governing Body the importance for the change in nomenclature from the Bachelor of Engineering (B.E.) / Master of Engineering (M.E.) to the Bachelor of Technology (B. Tech.) /Master of Technology (M.Tech.) nomenclature, as it is more useful for the students in their careers.

After elaborate discussion, it was Resolved that the recommendations to change the Nomenclature - Bachelor of Engineering (B.E) to Bachelor of Technology (B.Tech.) and Master of Engineering (M.E) to Master of Technology (M.Tech.) for the Undergraduate & Postgraduate Degree Engineering Programmes run by St. John College of Engineering and Management (Autonomous), be accepted and to be forwarded to the University of Mumbai for change in nomenclature from the A.Y. 2024-25.



Agenda 7

To consider and approve the proposal to revise the current Vision and Mission statements of St. John College of Engineering and Management (Autonomous) from the A.Y. 2024-25.

It was discussed than in alignment with the Autonomous status and NEP 2020 implementation, the current Vision and Mission statements of the College need to be revised.

It was Resolved that the proposal be approved and the draft of the revised Vision and Mission statements be prepared by the Principal in consultation with the Trustees, and be placed before the Governing Body for final approval

The meeting ended with a vote of thanks by the Principal.

Principal (Member Secretary)

Chairman