

Second Meeting of the First Governing Body under Autonomous Status

Minutes of the Meeting held on Friday, 22nd November 2024

The Second Meeting of the First Governing Body of St. John College of Engineering and Management (Autonomous) was held as an Autonomous body on Friday, 22nd November 2024 in SJCEM Conference Room from 10:30 a.m. onwards.

The following Members of the Governing Body attended the meeting in person:

1. Mr. Albert W. D'Souza
2. Mrs. Elvina D'Souza
3. Mrs. Elaine D'Souza Buthello
4. Mr. Aldridge D'Souza
5. Mr. George Castelino
6. Dr. Pandharinath Ghonge
7. Dr. Nilesh Deotale
8. Mr. Satheesh Shetty
9. Dr. Suhas Pednekar
10. Dr. Kamal Shah

The following Members communicated a request for Leave of Absence and was granted the same:

1. Dr. Hari Vasudevan

The following Members attended the Governing Body meeting as Special Invitees

1. Dr. Latha Ramachandran
2. Dr. Reuben Buthello
3. Dr. Evans Coutinho
4. Dr. Savita Tauro
5. Mr. Sudhir Babu
6. Mr. Romero D'Souza

Introduction

The meeting commenced with the Universal Prayer for Peace, after which the Principal, Dr. Kamal Shah extended a warm welcome to all the Members and Special Invitees.

Dr. Kamal Shah, Principal, SJCEM (Autonomous) then presented the Agenda of the Meeting for discussion and appropriate approvals.

Agenda 1: To consider and approve the Minutes of Meeting of 1st Governing Board (GB) meeting held on 18th June, 2024. (Annexure 1)

After discussions on every item in the minutes, it was Resolved that the minutes of the first meeting of the first Governing Body of St. John College of Engineering and Management (Autonomous) held on 18th June 2024, be accepted as per Annexure 1.

Agenda 2: To approve action taken report of the first Governing Board meeting held on 18th June, 2024 (Annexure 2)

The Action Taken Report on the suggestions received in the previous Governing Body meeting was presented by the Principal.

Agenda 3: To consider and approve the minutes of the second Academic council meeting held on 18th November, 2024. (Annexure 3)

After discussions on every item in the minutes, it was Resolved that the minutes of the second meeting of the first Academic Council of St. John College of Engineering and Management (Autonomous) held on 18th November 2024, be accepted as per Annexure 3. (resolutions of the Academic Council noted below)

Agenda 1 - Academic Council

To consider and approve the minutes of the first meeting of the first Academic Council of St. John College of Engineering and Management (Autonomous) held on 14th June 2024 (Annexure 1).

After elaborate discussions on every item in the minutes, it was Resolved that the minutes of the first meeting of the first Academic Council of St. John College of Engineering and Management (Autonomous) held on 14th June 2024, be accepted as per Annexure 1.

Agenda 2 - Academic Council

To approve the recommendations of the Second Board of Studies (all departments) with or without modifications

Item 2.1 - To approve the recommendations of the Second Board of Studies (First Year)

To consider and approve the recommendations made by the Second Board of Studies - First Year Bachelor of Technology, held on 12th November 2024, as per Annexure 2.1, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - First Year Bachelor of Technology, held on 12th November 2024, be accepted as per Annexure 2.1 and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.2 - To approve the recommendations of the Second Board of Studies (Civil Engineering)

To consider and approve the recommendations made by the Second Board of Studies - Bachelor of Technology [Civil Engineering], held on 12th November 2024, as per Annexure 2.2, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - Bachelor of Technology [Civil Engineering], held on 12th November 2024, , be accepted as per Annexure 2.2 and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.3 - To approve the recommendations of the Second Board of Studies (Computer Engineering)

To consider and approve the recommendations made by the Second Board of Studies - Bachelor of Technology [Computer Engineering] and Master of Technology [Computer Engineering], held on 12th November 2024, as per Annexure 2.3, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

Suggestion received from Dr. Deepak J. Jayaswal

“In case of a genuine reason, the student may be provided extension of time for completion of internship.”

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - Bachelor of Technology [Computer Engineering] and Master of Technology [Computer Engineering], held on 12th November 2024, be accepted as per Annexure 2.3 with the addition of the above suggestion received, and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.4 - To approve the recommendations of the Second Board of Studies (Electronics & Computer Science & Electronics & Telecommunication Engineering)

To consider and approve the recommendations made by the Second Board of Studies - Bachelor of Technology [Electronics & Computer Science] and [Electronics & Telecommunication Engineering] held on 12th November 2024, as per Annexure 2.4, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - Board of Studies - Bachelor of Technology [Electronics & Computer Science] and [Electronics & Telecommunication Engineering], held on 12th November 2024, be accepted as per Annexure 2.4 and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.5 - To approve the recommendations of the Second Board of Studies (Information Technology)

To consider and approve the recommendations made by the Second Board of Studies - Bachelor of Technology [Information Technology], held on 12th November 2024, as per Annexure 2.5, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - Bachelor of Technology [Information Technology], held on 12th November 2024, be accepted as per Annexure 2.5, and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.6 - To approve the recommendations of the Second Board of Studies (Mechanical Engineering)

To consider and approve the recommendations made by the Second Board of Studies - Bachelor of Technology [Mechanical Engineering], held on 12th November 2024, as per Annexure 2.6, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - Bachelor of Technology [Mechanical Engineering], held on 12th November 2024, be accepted as per Annexure 2.6 and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.7 - To approve the recommendations of the Second Board of Studies (Artificial Intelligence and Machine Learning)

To consider and approve the recommendations made by the Second Board of Studies - Bachelor of Technology [Artificial Intelligence and Machine Learning], held on 12th November 2024, as per Annexure 2.7, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - Bachelor of Technology [Artificial Intelligence and Machine Learning], held on 12th November 2024, be accepted as per Annexure 2.7 and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.8 - To approve the recommendations of the Second Board of Studies (Computer Science and Engineering [Data Science])

To consider and approve the recommendations made by the Second Board of Studies - Bachelor of Technology (Computer Science and Engineering [Data Science]), held on 12th November 2024, as per Annexure 2.8, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - Bachelor of Technology (Computer Science and Engineering [Data Science]), held on 12th November 2024, be accepted as per Annexure 2.8 and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.9 - To approve the recommendations of the Second Board of Studies (MMS)

To consider and approve the recommendations made by the Second Board of Studies - MMS, held on 12th November 2024, as per Annexure 2.9, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

After deliberations, it was Resolved that all the recommendations made by the Second Board of Studies - MMS held on 12th November 2024, be accepted as per Annexure 2.9 and the same be brought into force from the Even Semester of Academic Year 2024-25.

Item 2.10 - To approve the recommendations of the Board of Studies (MCA)

To consider and approve the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th October 2024 vide Item No. 2.10, to introduce the Scheme and Syllabus of First Year MCA (Sem I & Sem II) as per Appendix 2.10 and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval.

It was Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 11th October 2024 vide Item No. 2.10, to introduce the Scheme and Syllabus of First Year MCA (Sem I & Sem II) be accepted as per Appendix 2.10 and the same be brought into force from Academic Year 2024-25.

Agenda 3 - Academic Council:

To consider and approve academic and examination calendar for AY 2024-25 (Even Semester)

The Principal presented the detailed Academic Calendar to the Academic Council, as per Annexure 3.

After deliberations, it was Resolved to approve the Academic Calendar as per Annexure 3 for the Academic Year 2024-25 even semester.

Agenda 4 - Academic Council:

To consider and approve the Examiner and Referee list recommended by the Board of Studies

To consider and approve the recommendations made by the Board of Studies [All Departments] in their meetings held on 12th November 2024, to approve the List of Examiners for the UG and PG courses as per Annexure 4 and the same be brought into force from the Academic Year 2024-25 and recommended to the Academic Council for consideration and approval

It was Resolved that all the recommendations made by the Board of Studies for the List of Examiners for the Bachelor of Technology, Master of Technology and MMS Courses, , held on 12th November 2024, , be accepted as per Annexure 4, and the same be brought into force from the Even Semester of Academic Year 2024-25.

Agenda No. 5 - Academic Council:

To suggest improvement in curricular, co-curricular and extra-curricular activities for holistic development

To consider and approve the recommendations made by the Principal, as per Annexure 5, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

1. Industry Certification under Open Elective Category (1 Credit)
2. Inclusion of Multidisciplinary Minor of 14 Credits from
Part A: From A.Y. 2024-25 from semester IV to VI
Or Part B: From A.Y. 2024-25 from semester III to V
3. Mapping of CO-PO will be done by AICTE Exam Reforms
4. Suggestive target for theory and practical along with the Grade point.

Suggestions received

Dr. Savita Tauro: Enhanced Industry Certification tracks could be planned domain wise in the future for better employability of the students

Dr. Deepak J. Jayaswal: At the time of the next syllabus revision, 162 total credits could be considered instead of 172 credits (i.e. 148 + 14 credits for Multidisciplinary Minor)

After deliberations, it was Resolved that all the recommendations made by the Principal, be accepted as per Annexure 5, with the consideration of the suggestion received, and the same be brought into force from Academic Year 2024-25.

Agenda No. 6 - Academic Council:

Any other points with the permission of chair

To consider and approve the recommendations made by the Principal, as per Annexure 6, and the same be brought into force from the Even Semester of Academic Year 2024-25, and recommended to the Academic Council for consideration and approval.

Differentiators for St. John College of Engineering and Management were discussed at length. It was resolved that student participation in National and International level activities need to be increased for a better branding of the Institute.

Agenda 4: To consider and approve the minutes of the second Finance Committee meeting held on 15th November, 2024. (Annexure 4)

After discussions on every item in the minutes, it was Resolved that the minutes of the second meeting of the first Finance Committee of St. John College of Engineering and Management (Autonomous) held on 15th November 2024, be accepted as per Annexure 4.

Agenda 5:

Item 5a: To consider and approve introduction of following new degree programs and increase in intake from A.Y. 2025-26 along with the requirement of additional infrastructure. (Annexure 5a)

The Principal presented the proposal of starting the following new degree programs and increase in intake from the A.Y. 2025-26, along with the infrastructure requirements and provisions made. She then sought approval for the proposal from the Governing Body Members.

Proposed New Courses from the Academic Year 2025-26

BBA [Bachelor of Business Administration] (Intake of 60)

Master of Technology [Information Technology] (Intake of 18)

Increase in Intake from the Academic Year 2025-26

Bachelor of Technology [Mechanical Engineering] (30 to 60)

Bachelor of Technology [Civil Engineering] (30 to 60)

After detailed deliberations, it was Resolved that the proposal to consider and approve introduction of the new degree programs and increase in intake from A.Y. 2025-26, be accepted as per Annexure 5a.

Item 5b: Introduction of new certification program (As per resolution 5 in the first Governing Body meeting) (Annexure 5b)

The Principal presented the proposal of starting certification programs from the A.Y. 2024-25 and sought approval for the proposal from the Governing Body Members.

After detailed deliberations, it was Resolved that the proposal to consider and approve introduction of the certification programs from A.Y. 2024-25, be accepted as per Annexure 5b, with the suggestion that the Certification terminology should be as per AICTE.

Agenda 6: To consider and approve the application for change in nomenclature of MMS to MBA. (Annexure 6)

The Principal sought approval for applying for Change in Nomenclature from MMS (Master of Management Studies) to MBA (Master of Business Administration) from the A.Y. 2025-26, in accordance with the provisions of the UGC & AICTE guidelines.

After detailed deliberations, it was Resolved that the proposal to consider and approve the change in nomenclature from MMS (Master of Management Studies) to MBA (Master of Business Administration) from the A.Y. 2025-26, be accepted as per Annexure 6.

Agenda 7: To consider and approve the recruitment of vacant position.

(Annexure 7)

The Principal presented the requirement of Faculty in accordance with AICTE & NBA guidelines

It was Resolved that

- 1. The Appointment of Professor of Practice should be encouraged. The College should write a letter to the Industries and Industry Associations informing them of the vacancies available for Professor of Practice positions.**
- 2. The College should submit the draft advertisement for A.Y. 2025-26 faculty recruitment for University of Mumbai approval in December itself. The ideal time would be publication of the advertisement in newspapers by January end and conduct of the faculty recruitment interviews latest by April end.**

Agenda 8: Any other matter with the permission of Chair (Annexure 8)

The Principal presented the following suggestions to the Governing Board

- Recognition for Students who performs holistically with curricular, co-curricular and extra curricular activities in the form of medals and appreciation certificates.
- Improvement in Appraisal policy of faculty and staff as per requirement of Autonomy

Additional Suggestions from the Governing Body Members

Dr. Suhas Pednekar initiated the discussion on creating a corpus fund, the Principal amount of the Corpus Fund could be used for supporting the Financially Weak students

- It was suggested by Dr. Suhas Pednekar and Mr. George Castelino that appeals could be made to the Alumni, Local Industries (by way of appeal to their CSR initiative)

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- “Adopt a child” Scheme could be initiated – wherein the Alumni or Industry member could sponsor one child’s education. An example of the decisive criteria could be the student merit and the earning capacity of the parents.
- During discussions, it was noted that there is an existing provision of Fee Waiver of 10% Tuition Fees for St. John Campus students seeking admission to higher courses

Dr. Suhas Pednekar also suggested that when the Governing Body meets they could be informed in advance of any difficulty or issue faced by the College, the solution of which may be possible by brainstorming and discussion. In that way the members could think over in advance and contribute to solving the difficulty through collective discussion.

Dr. Suhas Pednekar also suggested that the College start preparations in accordance with the vision of becoming a University in the year 2030.

The meeting ended with a vote of thanks by the Principal.

Principal (Member Secretary)

Chairman