



MINUTES OF THE 33rd CDC MEETING

Tuesday, 23rd September 2025

The 33rd meeting of the College Development Committee (CDC) of St. John College of Engineering and Management (Autonomous) was held on **Tuesday, 23rd September, 2025 at 2:00 pm** in the **Conference Room (Ground Floor)**, St. John College of Engineering and Management to transact the following:

- 1) To read and confirm the minutes of the 32nd meeting of the College Development Committee held on 1st April 2025
- 2) To report on the actions taken on decisions recorded at the last meeting of the College Development Committee.
- 3) To review the Academic Progress of the College.
- 4) To discuss matters regarding faculty/staff recruitment, development programs.
- 5) To discuss the progress of Placement Activities.
- 6) Any other matter with the permission of the Chairman.

Introduction

Dr. Kamal Shah, Principal SJCEM commenced the meeting by congratulating the SJCEM students for winning the Awards:

1st Place – IPTA Finals

1st and 3rd Place – Robotex National Championship and qualified at International Level

<p>Agenda 1: To read and confirm the minutes of the 32nd meeting of the College Development Committee held on 1st April 2025</p>	<p>Resolution: The Minutes of the 32nd meeting of the College Development Committee were read by Dr. Kamal Shah and approved by the Members without any modifications.</p>
<p>Agenda 2: To report on the actions taken on decisions recorded at the last meeting of the College Development Committee</p>	<p>Resolution: Dr. Kamal Shah presented the Action Taken Report on the suggestions and decisions recorded in the previous CDC meeting. The Committee duly noted the same.</p>
<p>Agenda 3: To review the Academic Progress of the College</p>	<p>Resolution: All the Departments of SJCEM presented their academic achievements and details of the industrial visits conducted from the commencement of the academic year.</p>



<p>Agenda 4: To review College Counselling and Student Admissions</p>	<p>Resolution: The Committee was informed that personal visits were conducted to 10 schools covering around 700–800 students. It was noted that there has been an increase in admissions for the Mechanical Department for the Academic Year 2025–2026. The Committee emphasized that efforts should now also be directed towards improving Civil Engineering admissions in the next Academic Year. Further, the Committee recommended that measures be taken to increase the ratio of female students across all departments.</p>
<p>Agenda 5: To review Placements and Higher Studies</p>	<p>Resolution: The Committee noted that the Training and Placement Report should reflect only the students admitted in the Academic Year 2024–2025. It was further reported that 27 students from this batch secured admission to higher studies.</p>
<p>Agenda 6: To discuss Infrastructure Requirements for the Next Academic Year</p>	<p>Resolution: The Committee discussed the infrastructure requirements for the upcoming Academic Year and agreed on the need to establish additional Computer Laboratories to cater to the growing academic and student needs.</p>
<p>SUGGESTION Dr. Suhas Pednekar To streamline the Structure of CDC Meetings</p>	<p>Resolution:</p> <ol style="list-style-type: none"> Mr. Suhas Pednekar strongly suggested that departmental achievements and events should not be presented during CDC meetings. Instead, the focus of the meetings should remain on the following areas: <ul style="list-style-type: none"> Academic Research requirements Infrastructure Staff requirements ICT New programs/activities <p>It was emphasized that the purpose of the CDC meeting is to place departmental/project requirements before the Management for consideration and approval. Departments are therefore required to plan their projects in advance and present their proposals for approval.</p> <ol style="list-style-type: none"> The Committee resolved that departments must present their staff requirements in detail, including: <ul style="list-style-type: none"> Number of faculty required Estimated cost implications Type and level of experience needed



	<p>Based on these presentations, proposals will be forwarded for Management approval.</p> <p>3. The Committee discussed the proposal for establishing a Multi-Purpose Hall near the Civil Department. It was agreed that the proposal should first be placed before the Board of Studies (BOS), then forwarded to the Academic Council (AC), followed by the Governing Body (GB), and finally to the College Development Committee (CDC) for consideration and approval.</p> <p>4. The Committee was informed that the Maharashtra Government is in the process of introducing changes to the Public University Act. It was further noted with concern that some Colleges have not submitted CDC reports to the University of Mumbai (UOM). Since the UOM is taking serious action, the Committee has informed timely submission of all CDC reports.</p>
<p>SUGGESTION Mr. Aldridge D'Souza</p>	<p>The Committee resolved that:</p> <ul style="list-style-type: none">• Each department should prepare and maintain a Semester/Year plan outlining its developmental activities.• Departments must clearly indicate the next targets following any achievements. <p>Any form of sports achievements should be presented in the next CDC meeting.</p>
<p>SUGGESTION Dr. Kamal Shah</p>	<p>The Committee discussed the IDEA Lab initiative, which will be incorporated as part of project work. Detailed proposals regarding its functioning and scope will be presented in the next CDC meeting. Additionally, it was resolved that internal students require proper training guidelines to facilitate the Student Certificate Course.</p>

The meeting concluded with a Vote of Thanks by the Chair.

Principal

Chairman